

## NORTHEAST WISCONSIN CARPENTRY JOINT APPRENTICESHIP COMMITTEE

North Central States Regional Council of Carpenters Training Center  
N2218 Bodde Rd, Kaukauna WI 54130-9740

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Meeting Date: March 09, 2021  
Time: 1:00pm  
Place: Virtual via Zoom

### MEETING MINUTES (open)

The meeting was held in compliance with Wisconsin's Open Meeting Law.  
The meeting was called to order at 1:04pm by Mike Adamavich.  
Roll call of committee members was taken at 1:05pm.

- **Present** – Mike Adamavich, Corey Bialcik, Steve Dorvinen, Adam Schroeder, Chuck Spoehr, and Tom Zeise
- **Absent** – Tim Doro, Jeremy Hilker, Brandon Martzke, and John Thompson
- **Guests Present** – Rob Giese (CTI Training Director), Lisa Perkofski (CTI), Dee Verkuilen (CTI), Jane Zimmerman (CTI), Lynn O'Shasky (ATR/BAS), and Amy Kox (NWTC)

#### Open Session:

- Review of December 08, 2020 meeting minutes. Motion to approve made by Adam Schroeder and seconded by Corey Bialcik; motion passed.
- **Affirmative Action:** See attached log.
- **BAS Report** – Lynn summarized the 2 grants DWD currently has, Support Services / \$600 for Apprentices and \$1000 reimbursement for employers who have hired individuals that have completed a WI registered Youth Apprenticeship.
- **WTCS Report** – Amy Kox, Dean of Trades and Engineering Technologies, reported that the replacement of Todd Kiel outlook is good, but again, it would not happen before 7/01/2021. She will keep the JAC updated on the progress. Amy also reiterated that if the JAC needs any assistance or services to reach out to her because she is committed to making our partnership grow.

## Old Business

- **Youth Apprenticeship (YA)** – Rob Giese reported DWD Youth Apprenticeship is actively moving forward with updating their YA content. He indicated that he participated in the meeting to assist in the modernization of YA.

## \_New Business

- **Texting App Update** – Rob Giese reported that the Training Center is now texting Apprentices two reminders of upcoming scheduled training. The Apprentices receive a text the Monday prior to scheduled training and then again on the Sunday before training. This is one more step to ensure that Apprentices attend training when they are schedule and stay on course to complete their program on-time. Rob also noted that the scheduled training attendance policy will be enforced to ensure Apprentices are attending training when scheduled and are on the path to completely timely. The text notice started only a few weeks ago, but attendance to scheduled training has already improved.
- **Next Meeting** - Tuesday, June 08, 2021 at 1:00pm

*Pursuant to Open Meetings Law Stat. 19.85(1)(c), Motion to go into closed session made by Adam Schroeder and seconded by Tom Zeise; motion carried at 1:22pm.*

## Closed Session:

- Closed Session Minutes from December 10, 2020 JAC meeting were read. Motion made and seconded to approve; motion passed.
- Letters of Introduction
- New Indentures
- Transfers, Re-Assignments, and Completions
- Apprentice Actions
- Affirmative Action

**Adjourn:** 4:53pm