

**LA CROSSE AREA CARPENTER  
JOINT APPRENTICESHIP COMMITTEE**

North Central States Regional Council of Carpenters Training Center  
2421 Larson Street, La Crosse WI 54603

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Meeting Date: September 21, 2020  
Time: 4:00pm  
Place: 2421 Larson Street, La Crosse WI 54603

**MEETING MINUTES (Open)**

The meeting was held in compliance with Wisconsin's Open Meeting Law.  
The meeting was called to order at 4:05pm by Pat Rodriguez.  
Roll call of committee members was taken at 4:07pm.

- Present – Kevin Hennessey, Pat Rodriguez, Mike Seichter, Matt Strub, and Brian Wrobel
- Absent – Josh Horeck, Steve Mann, Travis Oliver, and Dan Wibralsk
- Guests Present – Rob Giese, CTI Training Director
- Guests present virtually, via Teams Meeting - Patti Johnson, CTI, Lisa Perkofski, CTI, Melissa Kendhammer, ATR/BAS, and Ben Stahlecker, ATR/BAS

**Open Session:**

- Reading and approval of June 15, 2020 meeting minutes. Motion made by Kevin Hennessey and seconded by Matt Strub to approve.
- Testers for (YTD): 30
- **BAS Report:** Melissa reported BAS will continue working remotely / virtually until at least 2021 and that Sandy Destree, Supervisor, will be retiring in October 2020. Ben reported that the Biennial Conference has been postponed until Spring 2022 due to COVID.

**Old Business:**

- **Policies & Procedures:** The updated Policies and Procedures draft was emailed out electronically. The JAC discussed and had no issues. Matt Strub made a motion to adopt the Policies and Procedures effective immediately and Kevin Hennessey seconded the motion.

- **Unassignment:** Melissa confirmed BAS approves and supports the JAC's policy to have all requests and approvals/deny for Apprentice Unassignment go through the JAC.

#### **New Business:**

- **New Chair and Recording Secretary:** The election of a new Chair and Recording Secretary was performed due to term limits of current members holding these positions. Pat Rodriguez nominated Kevin Hennessey for Chair; no other nominations were made. Matt Strub nominated himself for Recording Secretary; no other nominations were made. Brian Wrobel made the motion to close nominations and Mike Seichter seconded the motion. Effective December 21, 2020 JAC meeting, Kevin Hennessey will be acting Chair and Matt Strub will be acting Recording Secretary.
- **Roster:** Kevin Hennessey will recruit for the vacant Labor seat on the JAC, then the JAC will be even with 5 Management and 5 Labor members.

#### **Other Business:**

- **Affirmative Action:** No activity since last JAC meeting due to COVID.
- **Next Meeting:** December 21, 2020

***Pursuant to Open Meetings Law Stat. 19.85(1)(c), Motion made by Kevin Hennessey and seconded by Matt Strub to go into closed session at 4:22pm.***

#### **Closed Session:**

- Closed Session Minutes from June 15, 2020 JAC meeting were read. ***Motion made and seconded to approve.***
- Letters of Introduction
- New Indentures
- Transfers, Re-Assignments, and Completions
- Apprentice Reviews
- Adjourn: 5:27pm