

**LA CROSSE AREA CARPENTER  
JOINT APPRENTICESHIP COMMITTEE**

North Central States Regional Council of Carpenters Training Center  
2421 Larson Street, La Crosse WI 54603

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Meeting Date: June 21, 2021  
Time: 4:00pm  
Place: 2421 Larson Street, La Crosse WI

**MEETING MINUTES (Open)**

The meeting was held in compliance with Wisconsin's Open Meeting Law.

The meeting was called to order at 4:03pm.

Roll call of committee members was taken at 4:04pm.

- Present – Kevin Hennessey, Josh Horeck, Travis Oliver, Pat Rodriguez, Rick Seeley (via telephone), Matt Strub, and Dan Wibralski
- Absent – Corey Bialcik, Steve Mann, Mike Seichter, and Brian Wrobel
- Guests Present - Patti Johnson (CTI), Lisa Perkofski (CTI), and Melissa Kendhammer (ATR/BAS)

**Open Session**

- Reading and approval of March 15, 2021 meeting minutes. Motion to approve by Josh Horeck and seconded by Rick Seeley, motion passed.
- **Affirmative Action:** See attached log.
- **BAS Report:** Melissa reported that BAS will be returning to in-person meetings on July 06, 2021.
- **NWTC:** none

**Old Business**

- none

## New Business

- **Revised Unassignment Status:** Lisa Perkofski reported she had been in communications with Liz Pusch, BAS Section Chief, who indicated our Unassignment Policy needed to be revised. She provided a pre-approved rewritten policy example. The Unassignment Request Form was unchanged as it was in compliance. The JAC reviewed the policy example and Pat Rodriguez made a motion to adopt the newly written policy, Travis Oliver seconded the motion; motion passed.
- **Policies and Procedures Additions:** Lisa Perkofski reported she had been in communications with Liz Pusch, BAS Section Chief, who indicated our Exhibit A needed to be revised. BAS is no longer allowing policy to be included in the Special Provisions section in the Exhibit A. Therefore, the 3 policies that were listed in the Special Provisions (listed below) for all trades needed to be removed and added to the Policies and Procedures. Pat Rodriguez made a motion to remove the bullet points from the Exhibit A and put them into the Policies and Procedures, Dan Wilbralski seconded the motion; motion passed.
  - The Apprentice may be granted up to a maximum of 3000 work hours, credited at the start of the Apprenticeship with proper documentation, and with the previous training taken within 3 years immediately prior to becoming an Apprentice. The Apprentice shall be paid the wage rate of the pay period to which such credit advanced the Apprentice. The JAC will review and determine credit recommendation to BAS.
  - The Apprentice may be granted up to a maximum of 260 hours of related instruction, credited at the start of the Apprenticeship with proper documentation and the previous training taken within 3 years immediately prior to becoming an Apprentice. The Apprentice shall be paid the wage rate of the pay period to which such credit advanced the Apprentice. The JAC will review and determine credit recommendation to BAS.
  - The Apprentice may complete prior to the 4-year term of the program. If all other requirements of the program are met, an Apprentice may request their Contractor submit a written recommendation to the JAC to be considered for early completion. The JAC will review the recommendation and either deny or request BAS issue the completion paperwork.

- **Reapplication Timeline:** Kevin Hennessey and Lisa Perkofski started the discussion to adopt a policy that allows the JAC to apply a specified amount of time a cancelled Apprentice must wait until they may reapply to the Apprenticeship Program. This policy would only be applied to Apprentices that have been cancelled for disciplinary reasons and would act as a “period of reflection” for the Apprentice. In addition, individuals this reapplication policy is applied to, will not be allowed to request credit for hours worked during the break in service.

The JAC discussed and came to a consensus that adopting the policy would be a benefit and that 6 months to a year break would be best as long as it is at the discretion of the JAC. Lisa explained that this has been discussed at all the JAC meetings and a universal policy would be drafted and be applied uniformly to all JAC's. An initial draft of this policy will be ready by the next JAC meeting.

- **Rigging Changes:** Lisa Perkofski conveyed Rob Giese's introduction to the proposal to address concerns about the Rigging class voiced during exit reviews conducted by our five Carpenter JAC's in the NCSRCC Training Fund. It will not affect the Greater Wisconsin Millwright JAC.

Our Carpenter Apprentices partake in the 40-hour block training for CITF Rigging Certification. The pass rate for this class is less than 50% for Carpenters and 75% for Millwrights. The number of JM that maintain a Rigging Certification is minimal. Of those individuals that have a certificate, 95% are Millwrights, and 5 % are Carpenters. A report will be available soon.

Due to the nature of the class, some individuals lack the aptitude to pass the current course, and others lack the desire to pass the course. An individual working for a ceiling contractor or drywall contractor will lack the opportunities to apply their skills in rigging, causing a lack of desire to take the class seriously. Currently, we have no provisions in the program mandating a passing grade for Rigging, creating a missed opportunity.

We are proposing a Rigging Awareness class as an option for students. The current certification class will still be offered to students by polling the assigned contractors to ensure we have willing and able individuals that will benefit from Certification. The new course would follow the curriculum presented in the Certification.

The proposed Rigging Awareness class will allow the student more time to learn the material and ask questions versus the certification class, allowing 24 hours of classroom instruction before testing. With this format, we can cover more material to produce a better-educated student for our contractors. They will be required to pass the exam to complete the class, ensuring students have proper motivation. This class can be a stepping stone to a future Rigging Certification.

The JAC agreed that the Rigging Awareness is a positive step in improving the amount of knowledge an Apprentice will take away from the training. A draft outlining more defined details for the Rigging Awareness class will be ready by the next JAC meeting.

- **Next Meeting:** Monday, September 27, 2021 at 4:00pm

**Pursuant to Open Meetings Law Stat. 19.85(1)(c), Motion made by Pat Rodriguez and seconded by Travis Oliver to go into closed session at 4:37pm, motion passed.**

**Closed Session:**

- Closed Session Minutes from March 15, 2021 JAC meeting were read. Motion made and seconded to approve; motion passed.
- Letters of Introduction
- New Indentures
- Transfers, Re-Assignments, and Completions
- Apprentice Reviews & Activities

**Adjourn: 5:29pm**