

**LA CROSSE AREA CARPENTER
JOINT APPRENTICESHIP COMMITTEE**

North Central States Regional Council of Carpenters Training Center
2421 Larson Street, La Crosse WI 54603

Meeting Date: December 21, 2020
Time: 4:00pm
Place: Virtual via Zoom

MEETING MINUTES (Open)

The meeting was held in compliance with Wisconsin's Open Meeting Law.
The meeting was called to order at 4:01pm by Kevin Hennessey.
Roll call of committee members was taken at 4:03pm.

- Present – Kevin Hennessey, Josh Horeck, Steve Mann, Rick Seeley, Mike Seichter, Matt Strub, and Brian Wrobel
- Absent – Corey Bialcik, Travis Oliver, Pat Rodriguez, and Dan Wibralski
- Guests Present - Patti Johnson (CTI), Lisa Perkofski (CTI), and Melissa Kendhammer (ATR/BAS)

Open Session:

- Reading and approval of September 21, 2020 meeting minutes. Motion made by Matt Strub and seconded by Steve Mann; motion passed.
- **Affirmative Action:** See attached log
- **BAS Report** – Melissa reported BAS is still not attending in-person meetings until at least April 2021 due to COVID. BAS is replacing the Field Supervisor, who recently retired, and adding a few positions within the Bureau.
- **WTCS Report** – Lisa Perkofski shared information passed on by Amy Kox, Dean of Trades and Engineering Technologies at NWTC, which is that Todd Kiel, Apprenticeship Manager, will be retiring as of 1/15/2021. Also, Amy has requested Todd be replaced, but due to where NWTC is in the budget cycle, if that happens it will not be before 7/01/2021. Amy will keep the JAC updated on the progress.

Old Business

- none

New Business

- **Youth Apprenticeship (YA)** – Kevin Hennessey initiated the conversation regarding individuals coming into our Registered Apprenticeship who have completed a YA. He indicated that while no training hours could be credited as they are not comparable, but work hours could be granted as an incentive for the YA completers to enter our Registered Apprenticeship. The JAC discussed the topic and how much the work situations (such as job duties, job sites, etc.) will differ for each YA and a generic credit amount would not work. Matt Strub made a motion that the JAC review each YA situation to determine work credit amount to be granted, Steve Mann seconded; motion passed
- **Texting App Update** – Patti Johnson reported that the Texting App sends out monthly reminders to Apprentices to turn in their Time Cards by the deadline. Patti indicated that it has substantially helped in lowering the number of late Time Cards submitted, for example.
- **Future JAC Start Time** – The JAC discussed the topic of possibly starting the meetings earlier than 4:00pm. However, after the discussion the consensus was to keep the meeting start time 4:00pm for future JAC meetings.
- **Next Meeting** - Thursday, March 15, 2021 at 4:00pm
Matt Strub made a motion to hold future JAC meetings on the third Monday of March, June, September, and December, Steve Mann seconded; motion passed.

Pursuant to Open Meetings Law Stat. 19.85(1)(c), Motion made by Mike Seichter and seconded by Matt Strub to go into closed session at 4:26pm, motion passed.

Closed Session:

- Closed Session Minutes from September 21, 2020 JAC meeting were read. Motion made and seconded to approve; motion passed.
- Letters of Introduction
- New Indentures
- Transfers, Re-Assignments, and Completions
- Apprentice Actions / Reviews
- Next Meeting: March 15, 2021 at 4:00pm

Adjourn: 5:28pm