

**GREATER WISCONSIN MILLWRIGHT
JOINT APPRENTICESHIP COMMITTEE**
North Central States Regional Council of Carpenters Training Center
N2218 Bodde Rd, Kaukauna WI 54130-9740

Meeting Date: March 11, 2021
Time: 1:00pm
Place: Virtual via Zoom

MEETING MINUTES (open)

The meeting was held in compliance with Wisconsin's Open Meeting Law.
The meeting was called to order at 1:01pm by David Coenen.
Roll call of committee members was taken at 1:02pm.

- **Present** – Corey Bialcik, Buck Borchert, Shaun Coates, David Coenen, Lee Polencheck, Chris Sheehy, Kevin Skenandore, and Keith Wilcox

- **Absent** – Wayne Nordin

- **Guests Present** – Rob Giese (CTI Training Director), Dee Verkuilen (CTI), Lisa Perkofski (CTI), Jane Zimmerman (CTI), Patti Johnson (CTI), Lynn O'Shasky (DWD/BAS), and Amy Kox (NWTC)

Open Session:

- Reading and approval of December 10, 2020 meeting minutes. Motion to approve made by Lee Polencheck and seconded by Shaun Coates; motion passed.

- **Affirmative Action:** See attached log

- **BAS Report** – Lynn summarized the 2 grants DWD currently has, Support Services / \$600 for Apprentices and \$1000 reimbursement for employers who have hired individuals that have completed a WI registered Youth Apprenticeship.

- **WTCS Report** – Amy Kox, Dean of Trades and Engineering Technologies, reported that the replacement of Todd Kiel outlook is good, but again, it would not happen before 7/01/2021. She will keep the JAC updated on the progress. Amy also reiterated that if the JAC needs any assistance or services to reach out to her because she is committed to making our partnership grow.

Old Business

- none

_New Business

- **Texting App Update** – Rob Giese reported that the Training Center is now texting Apprentices two reminders of upcoming scheduled training. The Apprentices receive a text the Monday prior to scheduled training and then again on the Sunday before training. This is one more step to ensure that Apprentices attend training when they are schedule and stay on course to complete their program on-time. Rob also noted that the scheduled training attendance policy will be enforced to ensure Apprentices are attending training when scheduled and are on the path to completely timely. The text notice started only a few weeks ago, but attendance to scheduled training has already improved.
- **Curriculum Review** – David Coenen indicated that due to updates and changes the curriculum needed to be reviewed. He requested that this topic be placed on the next JAC meeting agenda so a sub-committee may be formed and perform the review.
- **Next Meeting** - Thursday, June 10, 2021 at 1:00pm

Pursuant to Open Meetings Law Stat. 19.85(1)(c), Motion to go into closed session made by Keith Wilcox and seconded by Lee Polencheck; motion carried at 1:20pm.

Closed Session:

- Closed Session Minutes from December 10, 2020 JAC meeting were read. Motion made and seconded to approve; motion passed.
- Letters of Introduction
- New Indentures
- Transfers, Re-Assignments, and Completions
- Apprentice Actions
- Affirmative Action

Adjourn: 2:58pm